



CAFÉ ASSISTANT

As a mobile Café Assistant, you will be working outdoors in a busy, fast paced, noisy environment. Your primary focus is to ensure that each and every guest that visits the Café is greeted and feels welcomed. You will also be responsible for assisting guests with placing their orders and collecting payment. However, your primary duty will be serving our guests various foods based on what is ordered. On occasion, you may also be asked to assist with light cleaning duties such as sweeping, mopping and washing dishes.

MAIN DUTIES:

- Assist with the setup & breakdown of various equipment used on the food truck.
- Ensure proper water levels are maintained in the food warmers during the shift.
- Re-stock paper products & other supplies as needed throughout the shift.
- Greet all guests with a smile and welcome them to the Café.
- Serve all guests in a timely manner.
- Keep all areas of the Café clean and neat throughout the shift.
- Collect any trash and or debris to be discarded.
- Periodically sweep the floor throughout the shift to maintain cleanliness.
- Sweep and mop the floor at the end of the shift.

KEY SKILLS AND COMPETENCIES:

- Possess basic math skills (addition, subtraction, multiplication, division)
- Physically strong/fit enough to lift move & transport heavy items.
- Excellent communication skills.
- Meticulous / Detail Oriented.
- Quick Study (fast learner).
- Dependable / Reliable.
- Punctual (on time).
- Ability to work as a team member.
- Works well with minimal supervision.
- Works well under pressure.
- Self-motivated & focused.
- Approachable & friendly.

QUALIFICATIONS:

- Must be able to work mid-mornings to late afternoons on weekends.
- High school diploma or GED.
- Familiar with all sanitation & safety practices involving food & beverage.
- Exceptional hygiene is a must!
- Food Safety Certified preferred but not required.
- Must have fully insured, reliable transportation.
- Must be able to travel to & from site location(s).
- Must be able to work 5-7 hour shifts, standing or sitting for long periods of time with minimal to no breaks.